

**JOIN US!**

**Save the Children international is the world's leading independent organization for children working to deliver change for children in around 120 countries around the world.**

**We are operating in 9 countries in West & Central Africa (Senegal, Mali, Ivory Coast, Burkina Faso, Niger, Nigeria, Sierra Leone, Liberia and DRC) with a $ 524 M portfolio and a significant growth over years.**

**With programs in Health, Nutrition, Education, Protection of Child Rights and our actions in humanitarian crisis context, Save the Children in West & Central Africa touched more than 15 millions of children in 2015.**

**SAVE THE CHILDREN GIVES YOU THE OPPORTUNITY TO PLAY A ROLE IN CHILDREN’S LIFE.**

**In order to achieve “our 2030 ambitions for children” in West & Central Africa, we ARE LOOKING FOR HIGH CALIBRE CANDIDATES:**

**FINANCE DIRECTORS**

**ROLES**

As a member of the Senior Management Team (SMT), the Finance Director shares in the overall responsibility for the direction and co-ordination of the Country Office. The Finance Director in his/her capacity is responsible for finance administration, fiscal management, grant management, and financial and grant reporting, in both emergency and development programming contexts. He/she has the responsibility to create and maintain a managerial and operational environment where the Child Safeguarding Policy is effectively implemented.

**QUALIFICATIONS**

**Planning and Budgeting**

• Assist the Country Director (CD) in the management /administration of the Country Office resources and its sub-offices including (a) the formulation of country work program and resource allocation, (b) providing effective support and guidance to the Senior Management Team and other key program staff during planning and allocation exercises; (c) monitoring implementation of donor agreements and resource utilization. Highlight variances, provide analyses and recommend resolution or reallocation of resources

**Financial Accounting, Reporting, and Control**

• Manage the Country Office financial systems and provide the SMT and all budget holders a monthly update on the budget variance analysis

**Awards Management**

• Monitor completion of financial reports for awards/contracts. Ensure proper accounting and closing of books upon receipt of completed reports and documents from various sub-offices

**DESIRED COMPETENCIES & BEHAVIOURS**

**Accountability:**

• Takes responsibility for decision-making and efficient resource management, and holds team and partners accountable for delivery of their responsibilities by delegating effectively, affording staff professional autonomy, providing the necessary development to improve performance, and applying appropriate consequences when results are not achieved;

• Creates a managerial environment across the Country Programme to lead, enable and maintain our culture of child safeguarding, achieving results together with children and role modelling Save the Children values.

**Ambition:**

• Sets ambitious and challenging goals for self and team, takes responsibility for own personal development, and encourages team to do the same;

• Engages and motivates others by widely sharing their personal vision for Save the Children;

• Future orientated, strategic and global thinker.

**Collaboration:**

• Builds and maintains effective relationships with team, colleagues, members, donors and partners;

• Values diversity as a source of competitive strength;

• Approachable, diplomatic, and supportive, with well-developed listening skills.

**Creativity:**

• Develops and encourages new and innovative solutions both on a personal level and by building and leading teams willing to take disciplined risks.

**Integrity:**

• Honesty, openness, and transparency;

• A strong commitment to Save the Children’s vision of a world in which every child attains the right to survival, protection, development, and participation.

**ESSENTIAL**

**10+ years management experience.**

**5+ years heading a finance department as head of the unit for a country.**

**3+ years working in medium and large companies.**

**Bilingual (English & French)**

**To apply, send your CV and cover letter to** [**rachel.peteuil@savethechildren.org**](mailto:rachel.peteuil@savethechildren.org) **and** [**flora.sy@savethechildren.org**](mailto:flora.sy@savethechildren.org) **no later than November 30th, 2016.**

**Please in your cover letter indicate your availability and any country preferences you may have.**