## Annex-12 to Invitation to Tender

## ANNEX-12: Scope of Work

***Save the Children*** requires the following works be completed:

* Preparing illustrations for the books suiting the story requirements and by graphically representing story, making it more attractive for the children to learn and remember. It is mandatory for the winner contractor/supplier to hire (recruit) a local expert illustrator to prepare all such illustrations in order to avoid any cultural biases. All the illustrations prepared by the contractor (supplier) shall be checked reviewed and approved by the SCI Afghanistan LWFAC concerned management and the review committee prior to further proceeding.
* Once illustrations are approved the contractor/supplier may start publishing the books, a sample of the book published should be submitted to SCI Afghanistan (LWFAC staff) to review and confirm prior to finalizing publishing of all books.
* After approval of the sample, the contractor/ supplier may proceed with printing of the books required and specified under each category.
* The supplier/contractor shall also take necessary transportation arrangements for these books to SCI Kabul Afghanistan warehouse located at the following address, where the quality of printed books are assured by the LWFAC Program team:

**KABUL BAGRAM**

**NEW ROAD**

**DISPECHARY ROAD**

**KABUL, AFGHANISTAN**

* The supplier/ contractor shall be entitled for payment once all the books are received at the above location with good condition.