

ANNEX-5: IAPG CODE OF CONDUCT

Corporate Social Responsibility

Suppliers and manufacturers to the Non Governmental Organisation (NGO) sector should be aware of the following ethical, environmental and social responsibilities. The members of the Inter-Agency Procurement Group (IAPG: www.iapg.org.uk) strive to purchase goods and services in the supply chain that prioritise the following CSR elements:

- Goods are produced and delivered under conditions that do not involve the abuse or exploitation of any persons.
- Goods are produced and delivered by organisations that subscribe to the Rights of the Child, where children are protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health and physical, mental, spiritual, moral and social development.
- Goods are produced and delivered under conditions where:
 - employment is freely chosen;
 - the rights of staff to freedom of association and to collective bargaining are respected;
 - wages paid are adequate to cover the cost of a reasonable living;
 - working conditions are safe and hygienic;
 - working hours are not excessive;
 - no discrimination is practiced;
 - regular employment is provided;
 - no harsh or inhumane treatment of staff is allowed;
- Goods are produced and delivered having the least negative impact on the environment.
- The IAPG members will seek alternative sources where the conduct of suppliers demonstrably violates anyone's basic human rights, and where there is no willingness to address that situation within a reasonable time period.
- The IAPG members will seek alternative sources where companies in the supply chain are involved in the manufacture of arms or the sale of arms to governments which systematically violate the human rights of their citizens; or where there is internal armed conflict or major tensions; or where the sale of arms may jeopardise regional peace and security.

Qualifications to policy statement - Organisations, for which the humanitarian imperative remains paramount and where speed of deployment is essential in saving lives, will purchase necessary goods and services from any available source.

Care will be taken that the policy statement does not systematically discriminate against suppliers in developing countries, including where less stringent environmental regulations apply.