**Save the Children Ethiopia ‘Call for Proposals’ for Cash Transfer Services**

Save the Children is inviting service providers to submit proposals for Cash Transfer Services that facilitates payments to its beneficiaries both in its emergency and development programs.

The Proposed payment system should provide the following advantages:

**- Safe and secure:** ability to be facilitates payment to beneficiaries in a safe and secure way. The proposed systems should consider risks involved cash transfer and mitigating measures

- **Autonomous:** ability to be used “offline” in remote contexts, based on a “closed-circuit branchless structure” and not requiring constant connection/information transfer to a remote servicer/ dataset for the financial inclusion of the most vulnerable;

- **Fast:** the service is meant to be used in development and emergency response programs and should therefore be easy and fast to set up and provide maximum flexibility and adaptability to new/on-going programs.

- **Scaling up:** ability to be scaled up in any region of Ethiopia where cash-based interventions can be a viable response option;

**- Reporting:** ability to provide SCI with frequent and adhoc reports on funds disbursed for monitoring and accountability

**1 - Background Information**

Save the Children has been working in Ethiopia since 1964, focusing on both humanitarian and longer term development programs aiming at supporting most vulnerable children.

As part of it’s current response to El Nino Droughts, SC Ethiopia has set up a series of Food Security, Livelihoods and WASH programs to support most affected communities in the regions of Afar (Chifra, Ewa and Mille), Somali (Sitti zone – Erer, Dembel and Hadigala) and Wag Himra (Sekota and Ziqual) through various integrated programs, including food assistance, livelihoods recovery support as well as land and water resources rehabilitation and management. In this perspective, Cash-For-Work was identified as response activity to support vulnerable pastoralist households rebuilding their assets and remaining food secure whilst improving community assets. The latter will be targeting over 10,000 households in the 3-targeted regions throughout 2016. Other potential activities include use of voucher system, to support purchase of food, livelihoods assets and water.

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| Type of Program | Location | Estimated Number of beneficiaries  | Estimated amounts of cash flows (if applicable) | Additional Program requirements |
| Cash-based (6 to 11 months)  | Wag Himra zone (Sekota, Ziqual) | Total: 6972Month: 1162 | Total: 714,124$Month: 119,020$ | Beneficiary Identification and registration (ID)Attendance Tracking (CFW)Cash withdrawal monthly and direct payment to vendors in shops |
| Sitti | Total: 3295Month: 484 | Total: 726,171$Months 0-6: 106531$Months 6-11: 17396$ |
| Afar | Total: 4053Month: 481 | Total: 892,933$Months 0-6:131,766$Months 6-11: 20,466$ |
| Voucher-based program | Wag Himra, Sitti and Afar | 12,570 | Voucher value: vaccination  |

**2 – Proposal Scope**

SC is willing to accept the most suitable solution according to functional specification provided in the present document, available budget and timeframe. Please use the **Tender Response Document** to provide information requested additional supporting documents such as detailed proposals etc should be annexed to the document.

The **Tender Response Document** has five (5) sections as follows:

* **Section 1**: Bidder’s General Business Details
* **Section 2**: Bidder Capacity
* **Section 3**: Pricing Proposal
* **Section 4**: Programme Specifics
* **Section 5** : Confirmation of Bidder’s Compliance

Please make sure the Tender Response is completed in the format provided and should capture the following:

* Details of your company; past and present experience working with NGOs in Ethiopia and elsewhere in similar programs; products available.
* A financial proposal, with detailed costs for any services, fees, material, or taxes required to have the payment system fully operational. It is recommended to indicate HR requirements to run the system (ex: field staff to synchronize off-line terminals) in order to provide a more accurate idea of potential secondary costs and support SC budgeting accordingly.
* Specify what hardware and software is required to use the system (ID cards, tablets, card and barcode readers, ID card printers), and detail which of these will be provided by your company (and associated costs), and which, if any, can or must be procured by SC.
* Please consider the nature of the response (see section 1) and base your proposal considering targeted areas and estimated beneficiaries’ numbers. Please note that activities are to start as soon as possible.
* Please detail the set up time for the payment system to be operational and payments to be effective (including training, shipping of material, etc.) from the moment contract is signed. You can provide a workplan that details the interim steps and who will be responsible.
* Provide confirmation (as well any available supporting documents) of your ability and/or authorization to provide this service in Ethiopia, including travel to Ethiopia to support system deployment and staff training.
* Any relevant documents should be annexed to the Tender Response Document

**3- Summary of the bid evaluation criteria**

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| **Information Requested** | **Weighting** |
| General Bidders Business Details  | 10% |
| Bidder’s Capacity | 30% |
| Pricing Proposal | 30% |
| Programme Specifics  | 30% |
| **Total** | **100%** |